

**MA International Business & Intercultural Management (MIBIM)  
 MA International Tourism Management (MITM)**

**Application Form (Antrag auf Zulassung)**

Application for the spring semester of \_\_\_\_\_  
 (Year)

<i>for official use only</i>

**MA International Business & Intercultural Management**   
**OR MA International Tourism Management**

*To ensure accurate processing of your application, print the information you provide clearly and neatly using BLOCK letters. German umlaut marks (¨) may be used. Complete all sections and tick the applicable boxes.*

**1. Personal Details**

Family Name / Surname: (§1 Ziffer 1 VpD) .....

First / Given Name: (§1 Ziffer 2 VpD) .....

Gender: (§1 Ziffer 4 VpD)  male  female  
 Date of birth: (§1 Ziffer 5 VpD) .....  
 (DD/MM/YY)

Surname at birth: (voluntary) ..... Nationality: (§1 Ziffer 6 VpD).....

**2. Address Details (§1 Ziffer 5 VpD)**

Name / c/o: .....  
 .....

Street: ..... House number: .....

Postcode: ..... City: .....

Country: ..... ☎ Tel.: .....

Email address:.....

<b>3. English Language Proficiency</b>		
	Yes	No
Is English your first language?	<input type="checkbox"/>	<input type="checkbox"/>
Have you completed a university programme delivered in English?	<input type="checkbox"/>	<input type="checkbox"/>
Have you taken one of the following English tests in the last three years?		
TOEFL overall score .....	<input type="checkbox"/>	<input type="checkbox"/>
IELTS overall score (academic) .....	<input type="checkbox"/>	<input type="checkbox"/>

<b>4. Higher Education Entry Qualification</b> (§ 1 Ziffer 7 VpD)	
At what Secondary School did you obtain your Higher Education Entry Qualification?	
Name: .....	
City; Country: .....	
<b>5. First degree / Previous Academic Record</b> (§1 Ziffern 10 und 11 VpD)	
At which Institution of Higher Education did you obtain your first degree?	
Name: .....	
City; Country: .....	
Study Period (DD/MM/YY) from: ..... to: .....	
Which discipline did you study?	
.....	
Date of Graduation: .....	
Academic Title: .....	
Reached ECTS* points (if applicable): .....	
Overall class / grade for the above degree: .....	
<table border="1"><tr><td>/60</td></tr></table>	/60
/60	

\* European Credit Transfer System

**6. International experience during or after your first university course**

a) Did your first degree course include an integrated study period abroad? Yes No

Name of university; Country: .....

Period (DD/MM/YY) from: ..... to: .....

Did you obtain your previous degree in a country other than your own? Yes No

Name of university; Country: .....

Period (DD/MM/YY) from: ..... to: .....

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b) Did you work abroad after your studies? Yes No

Job title: .....

Name of corporation / organisation; Country: .....

Period (DD/MM/YY) from: ..... to: .....

/10

### 7. Vocational experience after your first degree course

Were you employed in a course-related job after your studies? Yes    No  
   

I served a placement / internship for ..... months.

a) Name of corporation / organisation; Country: .....

Period (DD/MM/YY) from: ..... to: .....

Position: .....

b) Name of corporation / organisation; Country: .....

Period (DD/MM/YY) from: ..... to: .....

Position: .....

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### 8. Declaration

I hereby confirm that all information submitted is true and complete.

I consent to the filing of my data for one year so that it may be reused if I renew my application.

.....  
Date

.....  
Applicant's Signature

**Please attach certified copies of the following documents.**

Items thus indicated are indispensable for the processing of your application.

- 
- |  |
|--|
| <p><b>Application deadline<br/>January 15</b></p> <p><i>Applications may not be considered if all documents have not been arrived within the application deadline.</i></p> |
|--|
- General Certificate of Education or other school leaving certificate
  - First Degree Awarded relevant to this application or Transcript of Academic Record
  - Curriculum vitae / Résumé
  - If you were awarded your first degree by a non-European institution, its eligibility must be confirmed by the ASK-Konstanz ([www.ask.htwg-konstanz.de](http://www.ask.htwg-konstanz.de)). Please enclose such confirmation.
  - If you were awarded your first degree by a Chinese or Vietnamese institution, its eligibility must be confirmed by the APS, German Embassy, Beijing ([www.peking.diplo.de](http://www.peking.diplo.de)) or Hanoi ([www.hanoi.diplo.de](http://www.hanoi.diplo.de)). Please enclose such confirmation.
  - TOEFL or IELTS results (except native speakers)
  - Letter of Motivation (approximately 2 pages)
  - ECTS-Credits achieved in your first degree (if not specified in the certificate)
  - Testimonial confirming your relevant work experience after First Degree
  - Certificate confirming your international experience abroad
  - Other documents enclosed in this application:  
.....
  - Applicants from within Germany are kindly requested to add one €1.45 and two €0.55 stamps.